



Brinkworth Primary School
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ACTION PLAN IN CASE OF A BUSHFIRE

In the event of a Bushfire within the vicinity of Brinkworth Primary and Preschool, Emergency Services will contact both sites to notify that actions plans be put into effect.

Students from both sites will assemble together in the designated safe refuge **at the school** which is the **Tech Building**

The Action Plan is as follows:

If time allows the Staff will be notified to move all children to the Tech Building OR the School siren will be activated - long continuous siren until all children assembled in Tech Building.

Preschool will be contacted immediately to come to the safe refuge at the school.

All children will be assembled and group rolls called.

Parents will be notified via a telephone tree that their children are in the safe refuge.

Families will be notified by telephone once Emergency services have notified staff that it is safe for children to be collected.

All children need to be collected from the Belling Street school access gate on the southern side of the school.

Parents can enter the school building from the southern side through the Tech Room to collect their children. (This is all dependant on location of fire)

Parents are required to see a Staff member who will record them as being collected.

Children will be supervised and emergency kits have been prepared in advance to provide the children with food and water as required.

If you have any questions regarding this plan please feel free to contact your Preschool Director or Primary School Principal.